

# MakeIt Lab's Wood Shop

## SHOP RULES & GUIDELINES

1. Anyone operating wood shop equipment must have read all equipment safety sheets, passed the MakeIt Labs Safety Test, signed the Waiver of Liability, and be a member in good standing.
2. MakeIt Labs posted Safety Rules will be followed.
3. The user is responsible for damage due to negligence.
4. Name tag must be worn while in the Shop.
5. Before leaving the Shop, it must be returned to as-found or better condition. This includes, but not limited to, sweeping floor, removing dust from tools, emptying cabinets beneath stationary tools, emptying dust collectors when bags are at the fill mark, closing/locking any tool cabinets.
6. Scrap materials from personal projects shall not be left in the shop.
7. Reclaimed material will not be used on MakeIt Lab's equipment without prior approval of the Wood Shop Resource Manager.

The following guidelines will be used at the Wood Shop Resource Manager's discretion to determine whether reclaimed material can be used:

- Finish should be removed.
- Visual inspection of boards to assess foreign objects.
- Metal detector to confirm whether nails, screws, or other metal objects are present.

8. Shop users agree to follow Wood Shop Resource Manager's directives, including leaving the Shop if not following the shop rules.
9. Repeated violation of these rules is cause for losing Shop privileges and other Membership privileges pending Board of Directors decision.

(To Be Posted On Door)